

GOVERNING BODY MEETING held in public

29 March 2017

Agenda Item 1.5

Report Title	Chief Officer Report
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Purpose of report

To provide the Governing Body with an update on national, regional and local developments pertinent to the provision of care in Eastern Cheshire and to discharging the statutory duties of NHS Eastern Cheshire Clinical Commissioning Group.

Key points

- Executive Committee Meetings – decisions made in March 2016
 - local Quality Premiums
 - MSK Procurement
 - Operational Plan 2017-19 ‘Plan on a Page’
 - Funding of additional GP cover over the Easter Bank Holiday weekend
- CCG letter to Caring Together partners
- Caring Together Update
- CCG Annual Report and Accounts 2016-17 update
- CCG 360° Stakeholder Feedback report interim results
- Cheshire East Health and Wellbeing Board

The Governing Body is asked to:

Approve		Decide	
Ratify		Note for information	<input checked="" type="checkbox"/>
Endorse			

Benefits / value to our population / communities

Improved accessible services for our patients and public

Report Author	Contributors
Matthew Cunningham Head of Corporate Services	Fleur Blakeman Strategy and Transformation Director
Date of report	23 March 2017

Chief Officer Report

1. Executive Committee – decisions made in March 2017

- 1.1 The Executive Committee endorsed the choice of local Quality Premiums submitted to NHS England on 10 February 2017, as outlined below:
- **Mental Health Measure:** Equity of access and outcomes into IAPT services
 - **RightCare Measures:** Circulation Problems (CVD); Atrial fibrillation: reported prevalence (%)
- 1.2 At the February 2017 Governing body meeting, the Governing Body considered a paper regarding ['securing improved musculoskeletal and outpatient physiotherapy services for Eastern Cheshire'](#).¹ At this meeting the Governing Body approved the recommendations of the Executive Committee and authorised the Executive Committee to proceed with the procurement process subject to the Executive Committee further reviewing the business case and receiving additional assurance against the questions raised by the Governing Body on the following key areas:
- Likely impact on East Cheshire NHS Trust Inpatient Physiotherapy Service
 - Conflict of interest between the provider of triage and provider of the service
 - Managing activity levels
 - Conversion between referral and access to physiotherapy
 - Pathway between inpatient and outpatient physiotherapy services.
- 1.3 The Governing Body also requested further detail with regards the two elements of the proposed service. Appended to this report are two flowcharts which illustrate the two elements (**Appendix A**).
- 1.4 Having further reviewed the business case and upon receipt of additional information providing answers to the questions raised by the Governing Body, the Executive Committee agreed to proceed with the new specification and that six months' notice on the current service should formally be served to the current providers on 9 March 2017.
- 1.5 The Executive Committee at its meeting on 9 March 2017 also considered a paper outlining options for securing external support for the procurement process. Having considered the options, it was agreed to approach NHS Arden and Greater East Midlands Commissioning Support Unit to provide the required procurement support. The procurement process has now commenced. There is a meet the market event planned for Wednesday 5 April 2017.
- 1.6 Following presentation of the draft "plan on a page" to the Governing Body in January, at its meeting on the 9 March 2017, the Executive Committee approved the final version of the CCGs Operational Plan 2017-19 'plan on a page' document (**Appendix B**). The 'plan on a page' will be used as the public facing document that articulates the CCGs key programmes of work for the period 2017-19. In previous years the CCG has published this document within its Prospectus, however the

¹ <https://www.easterncheshireccg.nhs.uk/Downloads/Governing-Body/Meetings/2017-02-22/3.2%20MSK%20GB%20Paper.pdf>

decision has been taken this year not to publish a prospectus, but it will be widely circulate to all stakeholders.

- 1.7 The “Plan on a Page” sets-out the CCGs high level commissioning intentions and has been informed by the requirements of the NHS Planning Guidance, Cheshire and Merseyside STP, the intentions of the Caring Together Programme and the work towards achieving financial balance, whilst also reflecting national strategies and priorities.
- 1.8 The Plan on a Page summarises the programmes of work that the CCG intends to prioritise in 2017/18 and forms part of submission for NHS England planning arrangements. The submission also includes profiles for meeting NHS Constitutional requirements, hospital based activity profiles, and range of national priorities (mental health use of e-referral, roll out of Personal Health Budgets (PHBs) etc).
- 1.9 The Executive Committee agreed at its meeting on the 9 March 2017 that the CCG would fund four additional bookable GP sessions over Easter utilising the Out of Hours infrastructure. These will be provided on Good Friday, Easter Saturday, Easter Sunday and Easter Monday at an estimated cost of £2,800.

2. CCG letter to Caring Together Partners

- 2.1 As reported in the [February 2017 Chief Officer Report](#), the CCG Chair and Chief Officer wrote in January 2017 to all Caring Together partners on behalf of the Governing Body setting out the Governing Body’s commitment towards Caring Together and outlined a proposed approach to accelerating the implementation of the Caring Together Programme.
- 2.2 The letter recommended a move towards a single “system-wide” financial control total and the establishment of a single interim leadership team with appropriate governance arrangements and support from the system regulators. The approach was considered by the Governing Body as an approach that would reduce current levels of duplication, remove “silo mentality” to organizational deficits, simplify accountability arrangements and improve the speed of decision making.
- 2.3 The interim Leadership team would be expected to establishing a framework and business case to progress accountable care arrangements, accelerate cost reduction initiatives and enable the core CCG commissioning functions to be transitioned into a new commissioning arrangement across neighboring CCGs and local authorities.
- 2.4 The CCG has now received a number of responses from partner organisations and whilst there was no explicit dissent to the proposed approach, concerns were raised as to the benefits particularly given current regulatory approaches and the scale of system deficit. No timescales or specific actions have been confirmed either through the feedback received or when the letter was discussed at the Caring Together Programme Board meeting in March 2017. This is perhaps understandable given the

ongoing uncertainty regarding the regulators preferred future direction of travel for the economy.

- 2.5 There is likely to be greater clarity regarding the regulators preferred direction of travel following the next meeting with system regulators which is scheduled to take place on 4 April 2017.

3. Caring Together Update

- 3.1 The Chairs and Chief Executives of the Caring Together partners met with system regulators (NHS England and NHS Improvement) on 16 February 2017 to consider options for the future of health and social care services in Eastern Cheshire. Our Care system continues to be under severe operational, clinical and financial pressure highlighting the need for changes to be made in the way in which services are delivered and accessed locally.
- 3.2 Due to the complexities of the issues being considered no decision was reached at the meeting in February. System regulators acknowledged the hard work and detailed modelling work that has been completed to date but requested further information ahead of the next meeting which is scheduled to take place early next month when we hope to have further clarity regarding the future direction of travel.
- 3.3 Work is progressing in relation to the prototyping of the spoke element of the Caring Together hub and spoke model for integrated community teams in two locality areas - Knutsford and in Bollington, Disley and Poynton.
- 3.4 Work is ongoing in relation to developing a framework and implementation plan for the development of an Accountable Care Organisation. Discussions are ongoing to resolve the preferred footprint for an Accountable Care Organisation locally.

4. CCG Annual Report and Accounts 2016-17

- 4.1 NHS England and all Clinical Commissioning Groups (CCGs) must produce an annual report and accounts for the financial year, including a governance statement. NHS England's annual report will reflect an assurance position across all 209 CCGs, before itself feeding into the Department of Health's (DH) annual report. Personal responsibility for producing the CCG annual report and accounts rests with the CCG Accountable Officer (Chief Officer).
- 4.2 CCG Annual Reports must follow the core three-part structure and reporting requirements as set out within the DH Group Accounting Manual (GAM) 2016/17 (Chapter 2).² This manual sets out the minimum content required within the CCG annual report and NHS England provides an annual report template which is intended to help CCGs meet relevant requirements including those set out in legislation, the DH GAM 2016/17 and relevant directions from NHS England. However, each CCG

² <https://www.gov.uk/government/publications/department-of-health-group-accounting-manual-2016-to-2017>

remains responsible for ensuring that its annual report meets all relevant requirements.

- 4.3 To support consolidation and the reflection of an assurance position across all 209 CCGs in the NHS England annual report, NHS England requires the completeness and accuracy of each CCG annual report submission to be certified by the local Director of Commissioning Operations (DCOs). Regional Directors are asked to co-ordinate this process and involve regional directors of finance and operations and delivery. Additional review of CCG annual reporting returns at regional level may be required as determined by the Regional Director.
- 4.4 The CCG is required to follow a prescribed timeline with regards to submission of documentation and providing assurance. Table B provides a summary of progress by the CCG so far and upcoming key dates for the CCG to follow and note:

Table B

When	What	CCG Position
By 20.01.2017	CCGs to submit: <ul style="list-style-type: none"> Governance Statement Return as part of Month 9 (Dec2016) data collection return). CCGs are required to detail all control issues as at 31 Dec which are significant enough to highlight within year-end CCG Governance statement 	CCG submitted Month 9 Governance Statement highlighting key CCG risks as contained within the Governing Body Assurance Framework
By 17.03.17 (noon)	CCGs to submit: <ul style="list-style-type: none"> A full copy of the draft Head of Internal Audit Opinion (to allow regional assurance activity to commence) 	CCG submitted on 17.03.17 a full copy of the draft Head of Internal Audit Opinion to NHS England
By 17.04.17 (noon)	CCGs to submit: <ul style="list-style-type: none"> Draft annual report as approved by the Accountable Officer (and passed to appointed auditors for audit). A full copy of the draft Head of Internal Audit Opinion statement as issued by the CCG's internal auditors. This submission excludes the annual accounts and staff costs. 	Head of Corporate Services is currently preparing a draft version of the Annual Report and Accounts 2016-17
By 31.05.17 (noon)	CCGs to submit: <ul style="list-style-type: none"> Full audited and signed annual report, as approved in accordance with the CCG scheme of delegation and signed and dated by the Accountable Officer and appointed auditors, as one composite document. A full copy of the final Head of Internal Audit Opinion statement as issued by the CCG's internal auditors. 	Further detail outlined in paragraph 4.6
16.06.17	CCGs to publish their Annual Report and Accounts in full on their public website.	Will be completed following submission to NHS England

When	What	CCG Position
30.09.17	CCGs should hold a public meeting at which their Annual Report and Accounts should be presented.	CCG Annual General Meeting 2017 is scheduled to take place in August 2017 where the Annual Report and Accounts will be formally presented.

4.5 As stated, a draft version of the Annual Report 2016-17 (excluding the accounts) will be submitted to NHS England by the Chief Officer on 17 April 2017. This draft version will be presented to the Governing Body at its April 2017 meeting for further comment by Governing Body members so as to inform the final version.

4.6 The CCG Governance and Audit Committee (GAC) at its May 2017 meeting(s) will review the final version of the Annual Report and Accounts. The final version of the CCGs Annual Report and Accounts 2016-17 will be presented for approval at the May 2017 Governing Body meeting, which is being held in the morning. Following approval the CCG will submit Annual Report and Accounts to NHS England.

5. CCG 360° Stakeholder Feedback Survey 2016-17 – interim results

5.1 Ipsos MORI have now completed the fieldwork for this year's CCG 360° Stakeholder feedback survey. Interim results can be seen in Table C, with comparisons against neighbouring CCGs.

Table C

CCG	Overall	GP member practices	HWBB	Local HealthWatch	NHS providers	Other CCGs	LA	Wider Stakeholders
England Overall	62%	63%	61%	73%	48%	74%	56%	60%
Eastern Cheshire	74%	71%	50%	83%	67%	100%	40%	100%
South Cheshire	67%	84%	100%	100%	60%	60%	50%	33%
Vale Royal	64%	83%	50%	80%	60%	50%	40%	60%
West Cheshire	79%	83%	0%	83%	75%	75%	67%	100%
Wirral CCG	63%	67%	50%	50%	67%	50%	0%	N/A

5.2 On initial viewing, and compared to the 2015-16 survey results, the following has been observed with regards response rates:

- Same response rate from our GP practice
- HWBB – same response rate
- Healthwatch – reduced rate (83% vs 100%)
- NHS Providers – reduced response rate (67% vs 100%)
- Other CCGs – same response rate
- Local Authority – reduced rate (40% vs 50%)
- Wider stakeholders – improved rate (100% vs 75%)

5.3 The CCG is due to receive the full report from the 31 March 2017 which will allow greater analysis of stakeholder feedback and comparison to previous years' results. The Governing Body will receive further detail about the results at a future meeting.

6. Cheshire East Health and Wellbeing Board

6.1 The next meeting will be held on 28 March 2017. Agenda items include:

- Updated Children and Young People's Mental Health Local Transformation Plan, 2017/18
- Mental Health in Cheshire East - Annual Report of the Director of Public Health 2016
- Alcohol-Related Harm Position Statement and Forward Plan
- Cancer Strategy for South Cheshire and Vale Royal
- Summary of Health Protection Forum Discussions and Actions

6.2 The Agenda and papers can be accessed by [CLICKING HERE](#).³

7. Access to further information

7.1 For further information relating to this report contact:

Name	Jerry Hawker
Designation	Chief Officer
Telephone	01625 663764
Email	jerry.hawker@nhs.net

8. Appendices

Appendices Table

Appendix A	CLICK HERE to view the MSK Flowcharts
Appendix B	CLICK HERE to view the CCG Plan on a Page

³ <http://moderngov.cheshireeast.gov.uk/ecminutes/ieListDocuments.aspx?CIId=739&MIId=6186>

Governance

Prior Committee Approval / Link to other Committees
Executive Committee Meetings 23 February 2017, 2 March 2017 and 9 March 2017.

CCG 5 Year Strategic Plan programme of work this report links to <input checked="" type="checkbox"/>			
Caring Together	<input checked="" type="checkbox"/>	Quality Improvement	<input checked="" type="checkbox"/>
Mental Health & Alcohol		Other	<input checked="" type="checkbox"/>

CCG 5 Year Strategic Plan ambitions addressed by this report <input checked="" type="checkbox"/>			
Increase the number of our citizens having a positive experience of care	<input checked="" type="checkbox"/>	Increase the proportion of older people living independently at home and who feel supported to manage their condition	
Reduce the inequalities in health and social care across Eastern Cheshire		Improve the health-related quality of life of our citizens with one or more long term conditions, including mental health conditions	<input checked="" type="checkbox"/>
Ensure our citizens access care to the highest standard and are protected from avoidable harm	<input checked="" type="checkbox"/>	Secure additional years of life for the citizens of Eastern Cheshire with treatable mental and physical health conditions	<input checked="" type="checkbox"/>
Ensure that all those living in Eastern Cheshire should be supported by new, better integrated community services	<input checked="" type="checkbox"/>		

CCG Operational Plan 2016/17 programme of work this report links to <input checked="" type="checkbox"/>			
Quality, Innovation, Prevention & Productivity	<input checked="" type="checkbox"/>	Transformation across a wider geographic footprint	
Transformation of Primary Care		Continuous Service Improvement	<input checked="" type="checkbox"/>
Commissioning an integrated care system	<input checked="" type="checkbox"/>	Systems resilience	

CCG Values supported by this report – please indicate <input checked="" type="checkbox"/>			
Valuing People	<input checked="" type="checkbox"/>	Innovation	<input checked="" type="checkbox"/>
Working Together	<input checked="" type="checkbox"/>	Quality	<input checked="" type="checkbox"/>
Investing Responsibly	<input checked="" type="checkbox"/>		

NHS Constitution Values supported by this report – please indicate <input checked="" type="checkbox"/>			
Working together for patients	<input checked="" type="checkbox"/>	Compassion	<input checked="" type="checkbox"/>
Respect and dignity	<input checked="" type="checkbox"/>	Improving lives	<input checked="" type="checkbox"/>
Commitment to quality of care	<input checked="" type="checkbox"/>	Everyone counts	<input checked="" type="checkbox"/>